

Option (2)

NY 631-447-9000 <u>service@cci.tel</u> CT 203-938-8400 Option (2)





Voicemails Guide



Accessing from **Desk Phones**

dıgium Sangoma D40-D70



Voicemails can be accessed directly from the **D40-D70** phones by: Pressing the **icon** on phone.

dığıum (Sangoma D80

Voicemails can be accessed directly from the **D80** phones by:



- 1) Pressing the **icon to access the** navigation drawer. (Top left)
- 2) Press the <u>an</u> icon to access voicemails.

(Sangoma P310-P330



Voicemails can be accessed directly from the **P310-P330** phones by:

Pressing the icon on phone.

Sangoma P370

Voicemails can be accessed directly from the P370 phones by:



Pressing the icon on bottom toolbar.

Voicemail Extension Options

After pressing the Voicemail icon/button, an auto attendant will prompt you to enter your Voicemail Password followed by the "#" sign.

Once entered, you will be presented with the following options:

Press (1) for **New Messages**

Press (2) for Old Messages

Press (3) to Change Folders

Press (4) to Change VM Password

Press (0) for **ADVANCED OPTIONS:**

- Press (1) to Record UNAVAILABLE Greeting
- Press (2) to Record BUSY Greeting
- Press (3) to Record your NAME.